

LONG RANGE TRANSPORTATION PLAN APPENDICES A - E





# APPENDIX A HEPMPO STAKEHOLDERS

#### **INTERSTATE COUNCIL**

The HEPMPO's Interstate Council (ISC) is the decision-making body of the organization. The group is comprised of representatives from the respective State DOTs, public transit operators, and local elected officials.

In accordance with the HEPMPO bylaws, the Interstate Council is comprised of 17 members, 15 members of which shall have voting privileges and two are non-voting members (noted with asterisks next to their name).

#### **CURRENT HEPMPO INTERSTATE COUNCIL MEMBERS**

State	Agency	Representative Name	Representative Title	
MD	Washington County, MD	Terry Baker (Jill Baker – Alternate)	Commissioner	
WV	City of Martinsburg	Kevin Knowles (Mark Baldwin – Alternate)	Mayor	
WV	Berkeley County, WV	Jim Barnhart	Councilperson	
MD	Washington County, MD	Charles Burkett, Jr. (Pam Mohn – Alternate)	Commissioner	
WV	Jefferson County, WV Municipalities	Duke Pierson (Tony Grant – Alternate)	Mayor, City Of Ranson	
MD	City of Hagerstown	Bob Bruchey (Jim Bender – Alternate)	Councilmember	
MD	Washington County Transit	Kevin Cerrone	Director (Chair)	
WV	Eastern Panhandle Regional Planning and Development Council (Region 9)	Rachel Snavely	Director	
MD	Washington County, MD Municipalities	Bill Green	Mayor, Town Of Williamsport	
WV	West Virginia Department of Transportation	Chris Kinsey	Regional Planner  Councilperson	
WV	Berkeley County, WV	Dan Dulyea		
MD	City of Hagerstown	Emily Keller	Mayor	
MD	Maryland Department of Transportation	Heather Murphy Planning Director Steve Stolipher Commissioner		
WV	Jefferson County, WV			
WV	Eastern Panhandle Transit Authority	Elaine Bartoldson	Director (Vice-Chair)	
PA	Pennsylvania Department of Transportation	Meribeth Raves*	Program Development	
PA	Franklin County Commission	John Flannery*	Commissioner	

#### **TECHNICAL ADVISORY COMMITTEE**

In accordance with the MPO bylaws, a Technical Advisory Committee (TAC) was established to provide technical assistance and recommendations to the Interstate Council. The TAC is charged with 5 general responsibilities:

- 1. Oversight of technical work;
- 2. Coordination of the Long-Range Transportation Plan;
- 3. Compliance with State or Federal regulations;
- 4. Review and recommendation of TIP projects and amendments; and,
- 5. Review and recommendation of new projects and proposals.

The TAC is made up of 18 voting members and other non-voting members as recommended by the MPO Director and/or ISC members.

#### **CURRENT HEPMPO TAC VOTING MEMBERS**

State	Agency	Representative Name	Representative Title	
MD/WV	НЕРМРО	Matt Mullenax	Executive Director (Chair)	
MD	Washington County, MD Planning Department	Jill Baker	Planning Director	
WV	Eastern Panhandle Transit Authority	Charles Walker	Deputy Director	
MD	City of Hagerstown	Megan Flick	City Planner	
WV	Berkeley County, WV Planning Department	Laura Hoffmaster	Planner	
WV	Jefferson County, WV Planning Department	Jennie Brockman	Planning Director	
MD	Washington County, MD Municipalities	Crystal Danfelt	Danfelt Town of Williamsport	
WV	Jefferson County Municipalities	Edward Erfurt	Assistant City Manager, City of Ranson	
MD	Washington County, MD Division of Engineering and Construction Management	Scott Hobbs	Director	
WV	City of Martinsburg	Dana Keith	City Planner	
WV	Berkeley County, WV	Jim Golden	County Engineer	
PA	Franklin County, PA Planning Department	Kenana Korkutovic	Planner	
PA	Pennsylvania Department of Transportation	Nathan Walker	District Planner	
MD	City of Hagerstown	Kathy Maher	Planning Director	
MD	Maryland Department of Transportation	Heather Murphy	Planning Director	
MD	Washington County Transit	Stephanie Overcash	Deputy Director	
WV	West Virginia Department of Transportation	Chris Kinsey	Regional Planner	
WV	Eastern Panhandle Regional Planning and Development Council (Region 9)	Jen Wishmyer	Assistant Director	



## **CURRENT HEPMPO TAC NON-VOTING MEMBERS**

State	Agency	Representative Name	Representative Title
MD	Maryland State Highway Administration	Matt Baker	RIPD Chief
WV	Eastern West Virginia Regional Airport	Neil Doran	Airport Manager
MD	Maryland Transit Administration	Travis Johnston	
WV	City of Charles Town	Vacant	Manager
MD	Hagerstown Regional Airport	Rick Johnson	Manager
MD	DM Bowman Trucking, Inc.	Jim Ward	



# APPENDIX B VISION PROJECTS

Direction 2050 includes an extensive list of "vision" projects. These projects range from minor intersection improvements to significant interstate widening efforts. The vision projects and their planning-level cost estimates (2021 dollars) for Berkeley and Jefferson Counties as well as Washington County are identified in the following tables.

#### **BERKELEY & JEFFERSON COUNTIES VISION PROJECTS**

		Project Description		2	(92021)	Score
		Berkeley County				
B101.2	1-81 - Phase 2	Widen to six lanes		Exit 5 / WV51	\$ 166,428,732	11.7
B101.3	1-81 - Phase 3	Widen to six lanes	Exit 5 / WV51	Virginia	\$ 155,826,352	10
B102.1	US 11 - Phase 1 (North)	Intersection improvements	Edwin Miller Blvd.	Beall Rd.	\$ 12,916,182	12
B102.2	US 11 - Phase 2 (North)	Intersection improvements	Potomak Intermediate School	Workhester Dr.	\$ 7,470,911	8.8
	US 11 - Phase 3 (North)	Intersection improvements	I-81 (Exit 23 Falling Waters)	MD State Line at Potomax River	\$ 5,566,471	10.2
B103.1	US 11 - Phase 1 (South)	Intersection improvements	Virginia	Naderbousch Lane	\$ 9,150,130	10.4
	US 11 - Phase 2 (South)	Intersection improvements	Nacientousch Lane	Tabler Station Rd.	\$ 5,491,308	£.9
B104.0	US 11	Widen to four lanes	Tabler Station Rd	WV45/9	\$ 45,033,423	9.4
B105.0	6 AM	New four lane digrament	Morgan County	18-1	308,468,000	8.61
0.00	W 43	Modern tentange overnents	W 9	Jefferson County Line	7 1 1 5 5 0 0 0 4 7	7.7
B1100	WV 453	Viden of roadway - offsty improvements	Klas D.	VAV 51	\$ 04.078.330	
B112.0	WV51	Intersection improvements	Gerardstown (Reunion Comer Rd.)	Henshaw Rd (Old WV 51)	\$ 8,203,955	- en
B113.0	WV 901		Ramps from 1-81 South	Vineyard Rd.	\$ 41,905,234	7.7
B114.0	1-81 Exit 12 Interchange Modifications	padd new lane to Foxcroft Ave	Exit 12	Foxeroft Ave	\$ 5,892,638	7.4
B120.0	Edwin Miller Blvd.		W. Moler Ave.	Warm Springs Ave.	\$ 14,731,907	13.8
B201.0	CR 1	Widen to four lanes	WV.9	WV 901	\$ 93,819,811	5.6
B202.0	Giles Mill Rd. Bridge	Widen to 2 Lanes	Giles Mill Rd.	over Opequon Creek	\$ 1,401,437	2.4
B204.0	WV 115 / Charles Town Rd. / Baker Heights Rd.	Intersection Improvements	WV 115	Baker Heights Rd.	\$ 702,334	5.2
B205.0	Harold Drive Extension	New two lane roadway	Commons Shopping Center	Harold Drive	\$ 12,672,237	5.8
B206.0	Scrabble Road (Berkeley County)	Safety Improvements	Bedington Kd.	Jetterson County Line	\$ 3,070,024	2
B301.0	Commercial Road Cornector	Construct new roadway	Delmar Orchard Rd.	Proposed Commercial Dr.	\$ 2,164,095	4.3
6302.0	Delmar Orchard Rd.	reconstruction (two lanes)	Klee Ur.	W. King St.	\$ 24,414,738	1.4
0.5050	East-vvest Connector	Construct new roadway	Niee Dr.	Proposed Commercial Dr.	\$ 0,404,002	0.0
B3060	Main Parishment Pend	Control may module	Existing totz Ave.	Polmor Orchard Bd	4,413,200	5.5
B2070	North South Connector	Constitutions readings	Proposed Fort-West Connector	Proceed Klash	4 14,017,004	3.3
R308.0	Palairh St. / Pare St.	Intersection introvenents	Relaich St.	Pare St.	\$ 437.343	6.3
B3000	Residential through Road	Constrict new roadway	Arden-Nolkille Rd	Delmor Orchord Rd	\$ 10800007	8 60
B311.0	Tavern Rd. / W. Moler Ave.	Intersection improvements	1-8-1	Oveen St.	\$ 11.043.929	9.7
		Jefferson County				
1102.2	US 340 North - Phase 2	Widen to four Lanes	Washington St.	Virginia	\$ 258,935,182	8.3
1104.2	US 340 / Country Club Rd Phase 2	Grade Separate Interchange	US 340	Country Club Rd.	\$ 39,078,662	7.9
0.9011	WV51	Intersection Improvements	Berkeley County Line	W. Washington St.	\$ 11,889,056	4.3
0.701	WV 115	Access management improvements	US 340	Mission Rd.	\$ 1,013,645	6.4
0.801	WV 45	Intersection improvements	Jefferson County Line	Potomax Farms Dr.	14,665,001	6.9
0.601	WV 45	Widen to four lanes (divided)	Jefferson County Line	Potomac Farms Dr.	\$ 155,298,847	5.
0.01	MATHRIANG PIKE Corridor Vision Plan	Streets(ape/Turn tanes	Polomak forms Dr.	Description	\$ 10,772,000	<b>7.</b>
1201.0	New East-West Roadway	New two lane roadway	Old Country Club Rd.	Shepherdstown Pike	\$ 6,332,859	4.5
1202.0	New Frontage Road	US 340 frontage road	Jefferson Terrace R d.	Hallown Rd.	\$ 12,472,899	4.1
1203.0	New Frontage Road	US 340 frontage road	Shipley School Rd.	Bakerton Rd.	\$ 4,051,349	1.8
1204.0	New Frontage Road	US 340 frontage road	Bakerton Rd.	Washington Ct.	\$ 4,489,770	1.6
J205.0	New North-South Roadway	New two lane roadway	Millville Rd.	Bakerton Rd.	\$ 5,096,233	3.1
1206.0	New North-South Roadway	New two lane roadway	Keyes Ferry Rd.	Somerset Village Rd.	\$ 2,233,036	4.3
0.207.0	Howing Springs Rd. / WV 230	Intersection improvements	Howing Springs Rd.	WV 230	3,116,340	4.2
0.802	Flowing springs kg. / Country Club kg.	Intersection improvements	Sharkerd Grade Bal	Badalas Campilia	\$ 2,130,088	y. 4.
1301.0	Strabble Koad Deneson County) Sth Ave. / Route 9 / Boxing Swings Rd.	Salety Improvements [https://doi.org/10.1007/1	Sth Ave.	Howing Springs Rd.	\$ 3 184 203	7. 00
1302.1	16th Street Extension	New two lane roadway	16 Street	CSX Railroad Tracks	\$ 19,249,564	2.6
1302.2	16th Street Extension	New two lane roadway	CSX Railroad Tracks	Flowing Springs Roundabout	\$ 19,249,564	3.8
1303.0	Beltline Ave.	New two lane roadway	North George St.	Cumie Rd.	\$ 28,986,375	2.6
J304.0	Beltline Ave.	Streetsape	North George St.	Michelle Dr.	\$ 8,104,853	7
1306.0		New two lane roadway	Old Leetown Pike	WV 51	\$ 24,171,291	1.4
1307.0	Currie Rd. / Old Leetown Pike	Safey improvements	North Mildred St.	Old Leetown Pike	\$ 6,252,069	m
1308.0	US340/Huyett Rd./Augustine Ave.	Intersection improvements	Huyett Rd.	US 340	\$ 434,112	7.6
0.905	Midred Sf.	Complete Street Corridor	KK Crossing	Belfline Kd.	3,018,315	7.7
0311.0	New Roadways	Improved road connections	Flowing Springs Rd.	Old Country Club Rd.	\$ 18,677,912	5.2
0.2150	washington st.	Irgini (koundabout) and Ped. modility improvements	West St.	E WALLE STORY (WV 3 I)	000,018,0 \$	7.8
1314.0	Presidents Pointe Ave. Ext	New 2-lane connector road	St. George St. Presidents Pointe Ave.	Flowing Springs Rd.	\$ 3,057,648	6.2
0.1040	Jefferson Terrace Ext.	New north-south roadway	Shallow / Deep Creek Drs.	Jefferson Ter.	\$ 4,173,073	2
1403.0	New Frontage Road	US 340 frontage road	Rion Hall Farm Entrance	Blair Rd.	\$ 1,543,628	2.4
1404.0	New Roadway	New two lane roadway	US 340	Keyes Ferry Rd.	\$ 2,014,364	3.6
1405.2	Rockwool Blvd Phase 2	New two lane roadway	Rockwool Blvd.	WV480	\$ 5,055,300	2.8

**Bolded denotes Fiscally Constraint Project** 

### **WASHINGTON COUNTY VISION PROJECTS**

			į	٠	1100011	Prioritization
		nescription.		2	(12026) 1805	Score
W101.2	I-81 - Phase 2	Widen to six lanes	Exit 1	1.70	\$ 136,389,000	17.6
W101.3	I-81 - Phase 3	Widen to six lanes	1.70	US 40	\$ 133,067,000	15
W101.4	1-81 - Phase 4	Widen to six lanes	US40	Pennsylvania	\$ 117,744,000	14.1
W101.4A	I-81 – Phase 4A Maugans Avenue Interchange Improvements	Interchange improvements	1.81	Maugansville Ave.	\$ 4,000,000	14.9
W101.4B	I-81 - Phase 4B Showalter Road - Interchange Improvements	Interchange Improvements	I-81	Showwalter Rd.	\$ 8,000,000	14.9
W102.0	1-70	Widen to six lanes	Frederick County	1-81	\$ 835,900,000	13.4
W104.0	1-70	Widen to six lanes	1-81	1-68	\$ 1,271,300,000	11.6
W105.0	MD 60	Widen to four lanes	Marsh Pike	Longmeadow Rd.	\$ 16,000,000	6.2
W106.0	MD 63	Widen to four lane (divided)	1-70	North of US 40	\$ 68,200,000	8.8
W107.0	MD 64	Multi-lane reconstruction	Eastern Blvd	Little Antietam Rd.	\$ 71,400,000	7.1
W108.0	MD 65	Widen to five lanes	Poffenburger Rd.	Hagerstown South Limit	\$ 97,800,000	12.5
W110.0	MD 65	Widen to four lanes (divided)	Pofferberger Rd	MD 68	\$ 46,400,000	9.1
W111.0	MD 65	Intersection improvements	MD 68	Shepherdstown Pike	\$ 6,020,000	4.6
W112.0	MD 65 / 1-70	Interchange Reconstruction	1.70	MD 65	\$ 57,052,960	11.5
W113.0	MD66	Two lane reconstruction	US 40 Alt.	Braeburn Drive	,	
W114.0	MD 66	Two lane reconstruction	South of Mt. Aetna Road	MD 64	\$ 51,900,000	6.2
W115.0	MD 68	Two lane reconstruction	Pinesburg Rd.	US 11	000'006'68 \$	6.1
W116.0	US 11	Widen to four lanes	Hagerstown City Limit (Haven Rd.)	Industry Dr.	\$ 68,400,000	=
W117.0	11 80	Widen to four lanes	0.5 mile Nof I-81	0.1 mile S of Wilson blvd	\$ 69,400,000	12
W118.0	US 340 - Potomac River Bridge	Widen to four lanes (inkudes Potomax River Bridge)	Virginia State Line	Keep Tryst Rd.		7.5
W1190	US 40	Widen to four lone	MD 63	MD 144		80
W120.0	US 40	Widen to six lones (divided)	1-70	Fostern Blvd	\$ 242,700,000	12.9
W1210	US 522	Widen to four lone (includes Potomac River Bridge)	WestVirginia	1-70	\$ 100,000,000	5.4
W1220	11S Alt 40	Two lone reconstruction	W of MD 67	Fraderick County	\$ 31,500,000	4.1
W123.0	US Alt 40	Two lone reconstruction	Funketown	MD 68	43.020.000	7.4
W1240	US 340	Widen to four lones and interchance improvements of MD 67	MD.67	Keen Tryth Pol		6.5
WISE	Mh 62 /Mh 69 Interception	Middle of the second mineral angle in proveniens at M.D. O.	MD 63	Need Hyang.		6.4
0.5217	MD 60 / Literal Land MD 60 Literal Literal	Literate in the community of the communi	MP 40	MAKA		7.0
W127.0	MD 60 (Lettersburg Pike) / Intersection	Intersection improvements, transcriptur, turn lanes	MDOO	Interest Mill But	021,979,150	3.9
0.0217	1 TO / Edit 20 R. J. III June 1 Line Learn		170	IR AO P J. U	ľ	9
W120.0	IFTO / EXIL 3.2 DOE INGRANGY INTERCHANGE	merchange improvements, collector / distributor (dires	7.00	OS 40 LOGB HWY		9.0
0.62.W		Widen to three ignes (add I WLI L)		BIIOTT PKWy.	\$ 2,047,760	8. C
W202.2		Bridge	Bridge over Antietam		\$ 3,008,730	6: 0
W202.3	Colonel Henry K. Douglas Dr. Extended - Phase 3	New two lane road	Bridge over Antietam	Phase I	\$ 6,295,168	2.7
47707W	Colonel Henry N. Douglas Dr. Extended - Fnase 4	I New Two lane road	All 40	bridge over Anterdm		0.0
0.402W	E. Oak Rage Ur. / South Pointe Ur.	Intersection improvement - transcription	E. Oak Mage Int.	Autistics Pr.	,	2.6
0.002W	castern Biva. / Annergm Ur.	intersection improvements	Edsfern BlVd.	Annietan ur.		5.4
W.200.3	Edstern Blvd. Extended - Phase 3	I Woldhe righway W / tenter furniane and signal	Amieram Mr.	MD OO		/"0
WZ08.1	Longmedicow Rd Philips	Widen three to the idnes	Halltax br.	Marsh Pike	3,105,000	7.7
W2000	March Biles	Wideling of Diversions	MA SO FINE	- Parameter I		
00100	Manager Ass	Wideling to the control of the contr	181	Managed Ave	000/446/5	4.
W2110	Managed Ave	Nacration Indiana	Monopood In D.	Garden View P.d.	ľ	3.7
W212.0	N. Main St.	Widen road	Geiser Wav	Smithsburg HS Parking Lot	\$ 829.488	3.2
W213.0	Newgate Blvd.	New two lane road	Newgate Blvd.	US 40	8	6.1
W215.0	Showalter Rd. East	New road construction	US 11	Paradise Church Rd.		2.5
W216.0	Underpass Way / Halfway Blvd.	Roundshout construction	Underpass Way	Halfway Blvd.	\$ 1,500,000	7.2
W217.0	Burnside Bridge Rd.	Intersection Improvements	Burnside Bridge Rd.	Mills Rd.		1.7
W219.0	Mt. Aetna Road	Spot Improvements	Whitehall Rd.	Mapleville Rd.	\$ 2,400,000	2.4
W302.0	Haven Rd.	Two Lane Reconstruction	Pennsylvania Ave.	Northwest Connector	\$ 6,421,184	5.7
W303.0	MD 60	Multi-lane urban reconstruct (4 lanes)	Northern Ave.	Marsh Pike	\$ 19,600,000	8.7
W304.1	Monroe Blvd. / Warrior Blvd. Extension (North)	New two lane road	MD 68	MD34	_	3.5
W304.2	Monroe Blvd. / Warrior Blvd. Extension (South)	New two lane road	MD 34	MD 67	\$ 9,464.535	0.6
W307.2	Southern Blvd Phase 2	New collector - four lanes	Edgewood Dr.	Frederick St.	_	9.9
W309.0	Burhans Blvd.	Corridor Improvements, signal coordination	Perusylvania Ave.	Virginia Ave.	\$ 2,807,242	10.2
W310.0	Rockdale and Independent Road	Road Adequay Improvements	Gossard Mill Rd.	National Pike	\$ 1,025,000	2.4
W311.0	Sandstone Dr.	Roadway Realigrment	Greensburg Rd.	Kretsinger Rd.	\$ 500,000	2.4

Bold denotes Fiscally Constraint Project



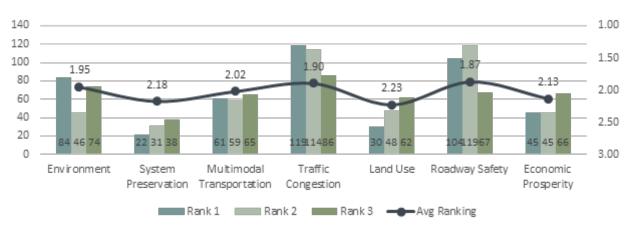


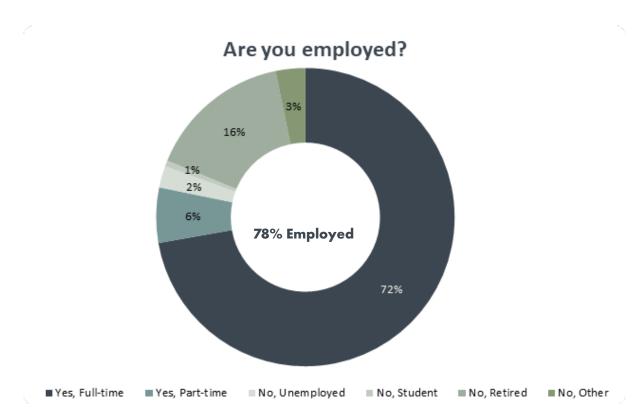
## APPENDIX C PUBLIC OUTREACH

The interactive online Public Outreach Survey and Intercept Survey allowed the public and specifically members of the environmental justice communities to identify transportation priorities, provide suggestions for how to improve transportation in the region, as well as map locations of concerns or areas in need of improvement. The following tables, charts, and figures shows the survey results.

#### **PUBLIC OUTREACH SURVEY**

## What's Important to you?

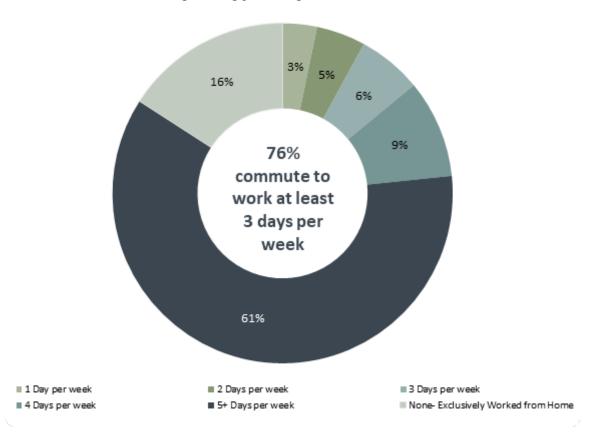




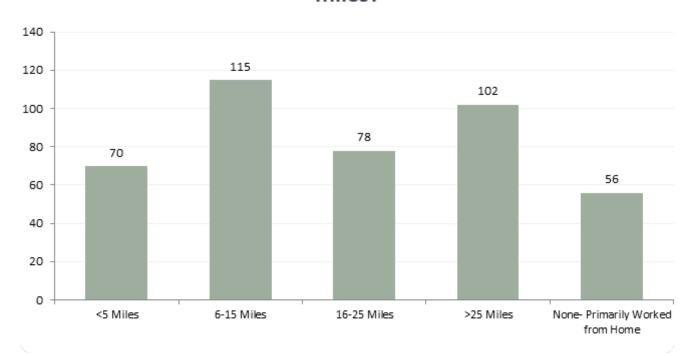
## **Top Industries for Employment**

Industry	Respondents
Other	83
Healthcare & Social Assistance	54
Professional & Technical Services	44
Education	41
Public Administration	40
Manufacturing	22
Finance & Insurance	21

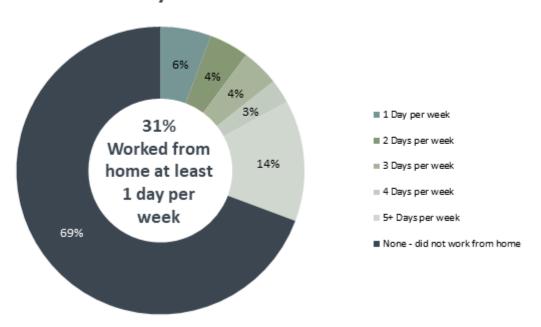
## Prior to the pandemic, how many days per week did you typically commute to work?



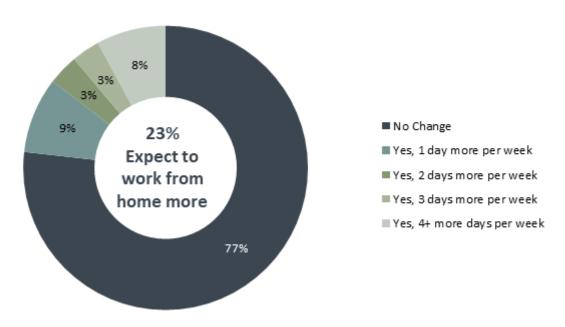
## What is your typical one-way commute to work in miles?



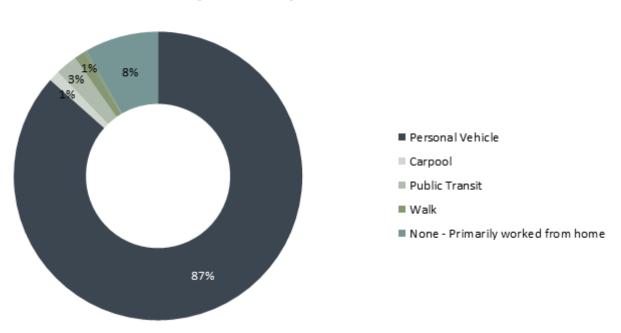
## Prior to the Covid pandemic, how many days per week did you work from home?



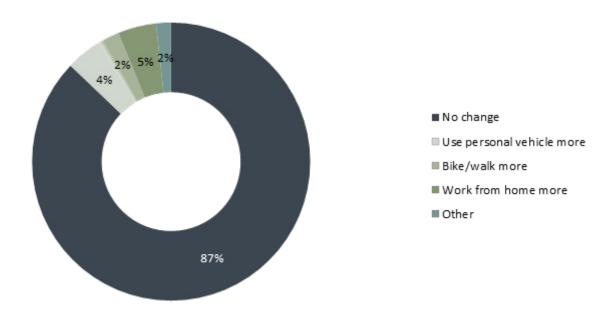
## After the Covid pandemic ends, do you expect to work at home more often?



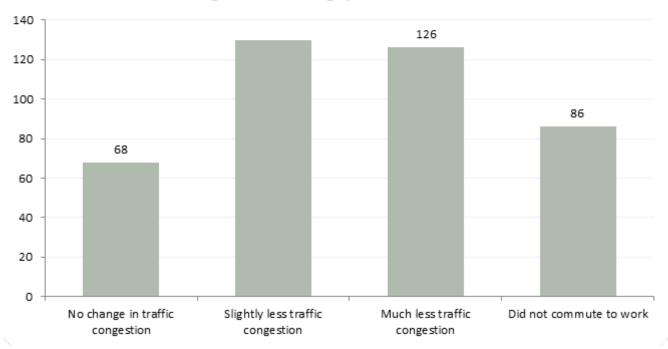
## Prior to the Covid pandemic, what was the primary mode of transportation you took to work?



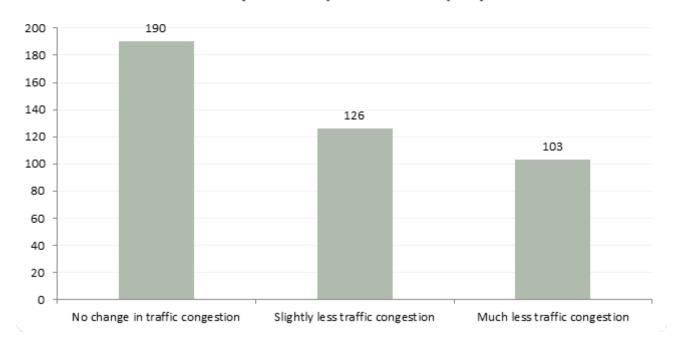
## After the Covid pandemic, do you expect to change the way you get to work?



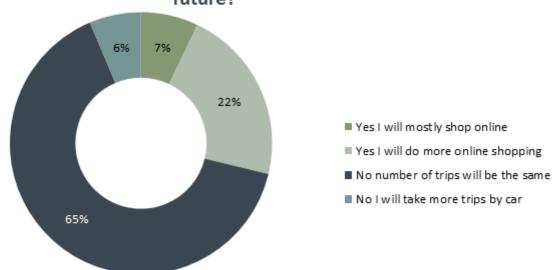
## During the Covid pandemic, have you experienced less traffic congestion during your work commute?

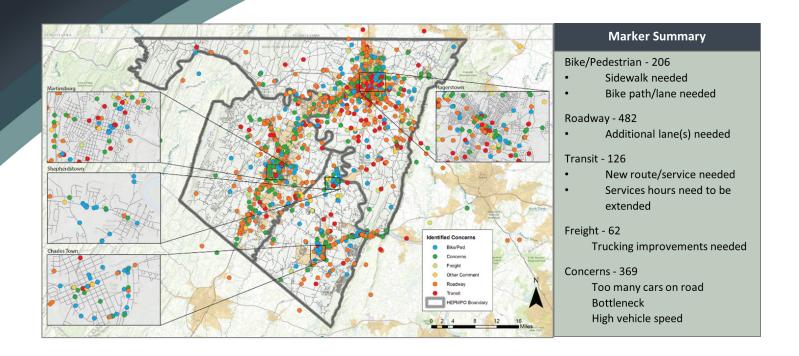


## During the Covid pandemic, have you experienced less traffic congestion when making shopping, medical, or other personal (i.e. non-work) trips?

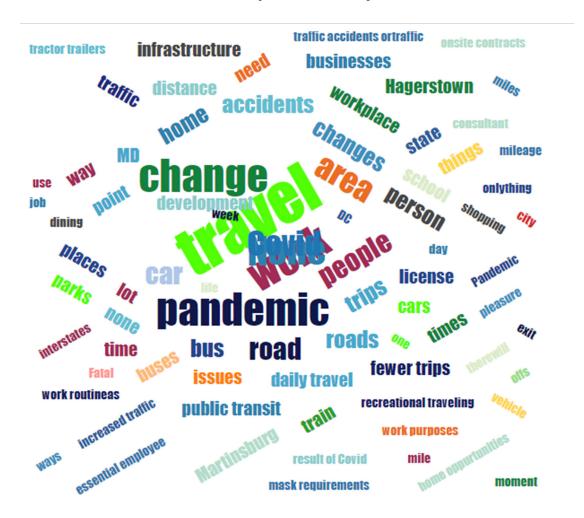


## After the Covid pandemic, do you expect to reduce the number of shopping/grocery trips taken by car in the future?





**Covid-19 Impact on Daily Travel** 



## Do you have any additional comments? Dublic transportation Road dark cities **improvements** exit traffic congestion pandemic lights schedule opportunity vehicles education roundabouts MArC

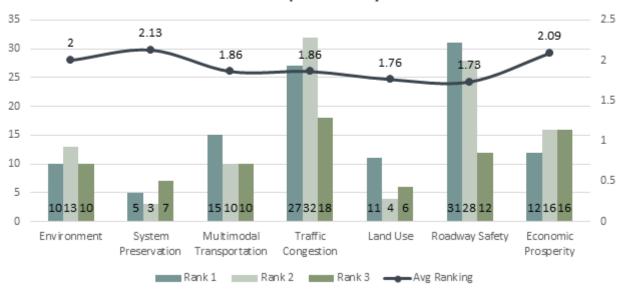
#### **INTERCEPT SURVEY**

The intercept survey was conducted in-person at businesses and other public places in Charles Town, Martinsburg, and Hagerstown. The intercept survey locations, shown in the table below, were picked due to high transit use and likelihood of environmental justice population presence.

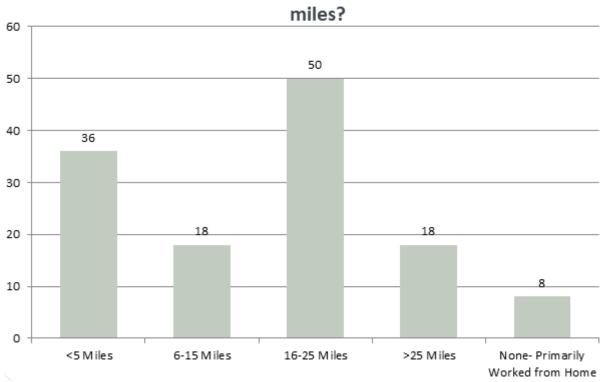
#### INTERCEPT SURVEY LOCATIONS

Location	Address	City	County
Five Below	180 <i>575</i> Garland Groh Boulevard	Hagerstown	Washington
WCT Bus Transfer Station	123 West Franklin Street	Hagerstown	Washington
Washington County Free Library	100 South Potomac Street	Hagerstown	Washington
Big Lots	10 Eagle School Road	Martinsburg	Berkeley
Weis Market	400 Enterprise Circle	Martinsburg	Berkeley
Sav-A-Lot	205 Eagle School Road	Martinsburg	Berkeley
Caperton Train Station	229 East Martin Street	Martinsburg	Berkeley
Martinsburg-Berkeley County Public Library	101 West King Street	Martinsburg	Berkeley
Goodwill	160 Patrick Henry Way	Charles Town	Jefferson
Southern States	1040 Somerset Boulevard	Charles Town	Jefferson
Charles Town Library	200 East Washington Street	Charles Town	Jefferson

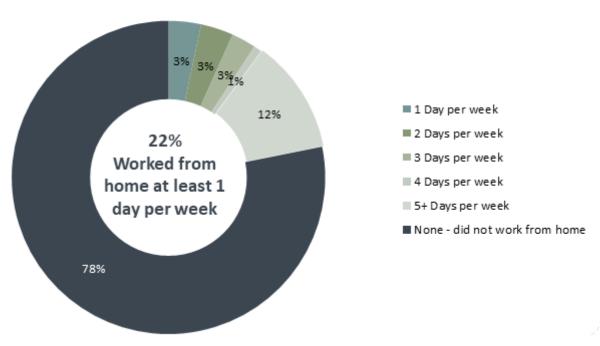
## What's Important to you?



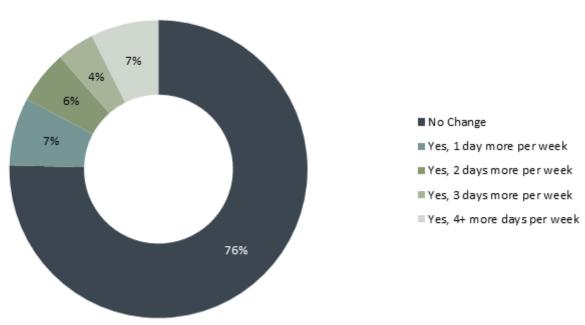
## What is your typical one-way commute to work in

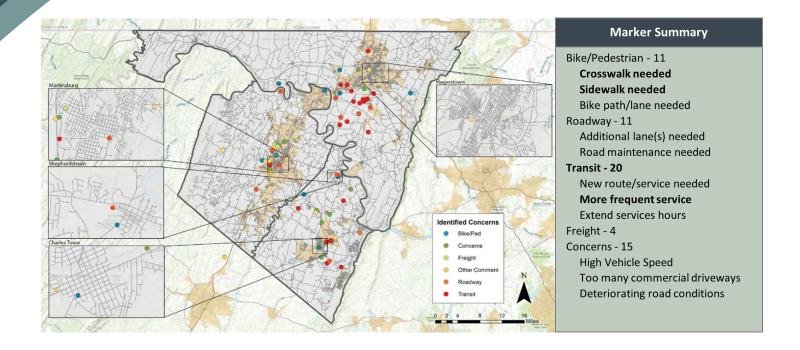


## Prior to the Covid pandemic, how many days per week did you work from home?



## After the Covid pandemic ends, do you expect to work at home more often?





#### **OTHER INTERCEPT SURVEY COMMENTS:**

- It is a-wesome that you are here today, thank you for doing this.
- We need more lighting.
- The interstate traffic gets really bad on the weekends coming from VA or MD.
- I hope this feed back I'm giving you really makes a difference for the people in Charles Town.
- More sidewalks on roads to walk safely on busier roads.
- Scenic bike routes and more bike paths
- There are few paths. One is very good, but we need branches off of that to commute to Shepherdstown easier.
- Can we have more buses running by the mountains?
- It would be great to have a bus to connect between towns or something affordable like a shuttle
- Concerns about road conditions and crashes

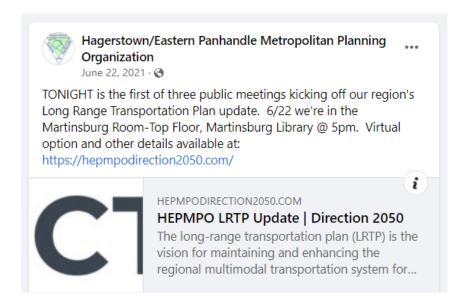


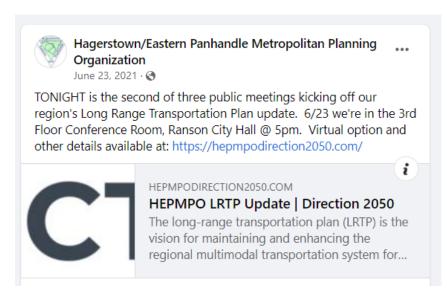
## PUBLIC NOTIFICATIONS APPENDIX | AND COMMENT

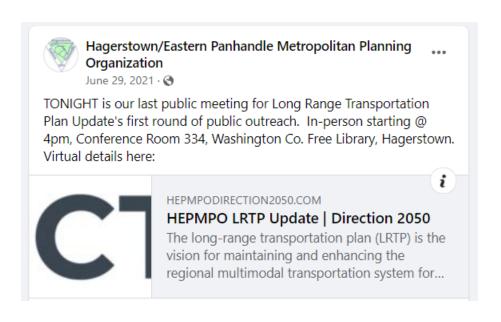
Both sets of meetings were announced via public notice and social media postings. The draft document was made available on the HEPMPO website and the LRTP project website. Copies were also made available to the main libraries and the offices of the public transit providers, local governments, the Eastern Panhandle Regional Planning & Development Council (Region 9,) and the HEPMPO. Details regarding the public comment period, including a copy of the press release, articles from local newspapers, and public comments and responses to those comments are below.

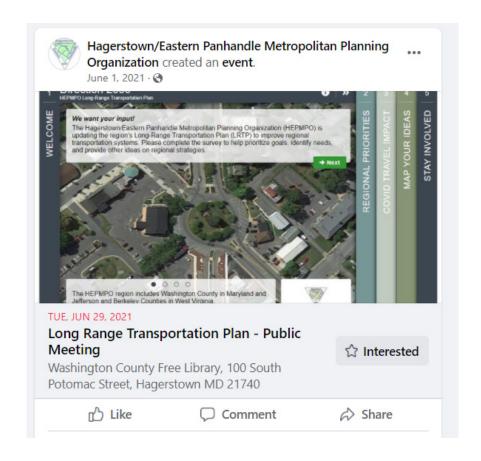
#### **PUBLIC NOTICES**

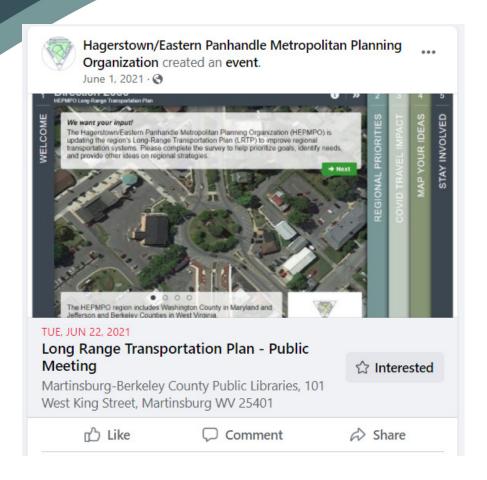
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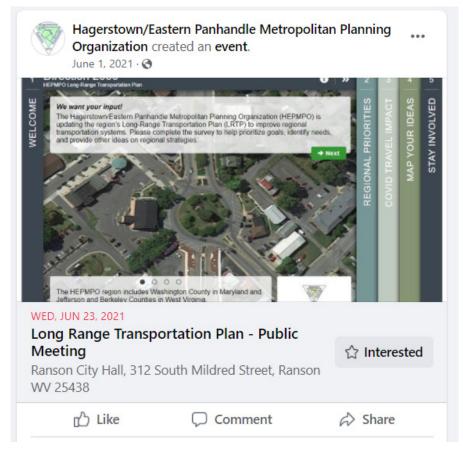




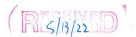








#### THE HERALD-MAIL PUBLIC NOTICE



## **LOCALIQ**

The Herald-Mail

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#### **PROOF OF PUBLICATION**

Hagerstown-Eastern Panhandle Mpo Hagerstown-Eastern Panhandle Mpo 33 W WASHINGTON ST STE 402 HAGERSTOWN MD 21740

STATE OF MARYLAND, COUNTY OF WASHINGTON

The Herald-Mail is a daily newspaper of general circulation, printed in the English language and published in the City of Hagerstown in said County and State, and that annexed hereto is a copy of a certain order taken from said newspaper in which the order was

Published in the issue dated: 04/15/2022, 05/04/2022

Sworn to and subscribed before on 05/04/2022

Legal Clerk

Notary, State of WI, County of Brown

My commision expires

**Publication Cost:** \$376.92 Order No: 7143110

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SARAH BERTELSEN Notary Public State of Wisconsin

Page 1 of 1

#### **PUBLIC COMMENT**

Date	Comment	Response
4/12/22	I'd recommend something like: I-81 – Phase 4A at Maugans Avenue – Interchange Improvements – Current & YOE = \$4M; I-81 – Phase 4B at Showalter Road – Interchange Improvements – Current & YOE = \$8M.	This was incorporated into the final document.
4/15/22	There appears to be a typo on page 28 (Table 20: Washington County Fiscal Constrained Projects). W101.4A is titled I-81 Interchange at Maugansville Ave (Exit 9). Maugansville Ave is Exit 8 and Maugans is Exit 9. Thus, this should read W101.4A is titled I-81 Interchange at Maugans (Exit 9). This same error occurs on page 7 of the appendices (Washington County Vision Projects).	This was incorporated into the final document.
4/29/22	lengthening the on ramp for South bound I-81 at exit 7 Salem Ave made a big difference in safety and traffic flow. Thank You! The study mentions the Showalter Road exit and that's great but there are other exits on & off that need attention. Showalter Road doesn't create the interruption of flow nearly as much as the exits to the south. The congestion begins at or past Exit 9 Maugans Ave south bound and ends ther north bound. I believe the SHA would agree since the speed limit is reduced south of that exit (south bound). Lengthening the acceleration/deceleration lanes for the ramps beginning with Maugans Ave south to Exit 1 would really help. Traffic speed in many cases significantly reduces at off ramps particularly when there is very little deceleration lane available. Maugans Ave Exit 9 North bound not so long ago backed up onto the interstate. My wife exits there week days for work and she had to stop on the shoulder of I-81 many times in the morning. Scott Hobbs was very helpful with that situation when I contacted him. There was a signal timing issue on Maugans Ave at McDonalds that created the back up. Scott & I discussed the timing of that light, he asked the state to change it. GTo my knowledge there hasn't been a back up there since. So I know that even the simplest solutions make a big difference. Since lengthening on/off ramps is expensive you are looking for less expensive ways of improving traffic flow. We are long over due for an actual move right law in this state. Traffic can't flow smoothly if motorists are traveling side by side at the same speed creating back ups. If the state won't do it maybe Washington County could? I don't know the statistics but it seems counter productive to flow of traffic when you reduce the speed. The reduction in speed near exit 9 doesn't help with separation of motorists. Congestion I realize safety is always a concern but bunch ups aren't safe. Motorists have to be on high alert with bunch ups/back ups which creates stress and loss of patience for some. Instead o	Just a quick follow-up, have you shared the comments you provided previously with MDOT SHA (see attached)?  I'd be happy to forward them if you'd likethere may be some projects in works I'm unaware of tied directly to your thoughts and recommendations.  For example, I know they had been planning an engineering study to examine I-70 Exit 32 but COVID derailed it. I'm not sure if that has restarted.  Also, MDOT SHA is also getting ready to do improvements on the Exit 8, Exit 9 and Exit 10 interchanges on I-81, and hopefully they will begin work on realigning the I-70 Exit 29 interchange in the next few years.  Linda Puffenbarger is MDOT SHA's District 6 traffic engineer I would recommend reaching out to for their latest plansher email is LZerbee@mdot.maryland.gov. District 6's Community Liaison is Shelley Miller at SMiller4@mdot.maryland.gov.

5/6/22	Use of word "roundabout" in LRTP Appendix B for the #J312.0	This was incorporated into the final document.
5/17/22	See letter on page 30 and 31.	1) HEPMPO shares the City's concern for the safety of the US340/Augustine Avenue/Huyett Rd Intersections (Project #J308.0). This project is identified in the draft LRTP as a high local priority and is on the fiscally constrained project list. The fiscally constrained project list includes all new projects HEPMPO prioritizes for future implementation based on forecasted revenues for system expansion.  After re-reading the project title for #J308.0 I see an area we could improve is ensuring "US340" is included in the project's title so there is no confusion over the project's extent.  2) Project #J312.0 (WV51/Summit Point/Washington St Intersection) is identified in the draft LRTP as a high local priority and is on the fiscally constrained project list. In the draft LRTP we do not explicitly identify an alternative from the 2021 WV51 Feasibility Study. The project description is listed as "Intersection and Ped. Mobility Improvements" and the draft LRTP does not specifically recommend bicycle lanes for this project. Your comment on considering bicyclist's safety is well-taken. Should the project move from its current planning phase into engineering, your stated concerns regarding bicycle lanes should be considered carefully by WVDOT and others before moving forward.

Hello, Thank you for accepting public comments regarding the LRTP of the HEPMPO. As a resident and commuter within Jefferson County, WV these are my comments: Project that need to be high priority: E. Washington St./William Wilson Freeway from Martin Luther King Jr. Blvd to Walmart shopping center in Jefferson County, WV was identified through public comment as an area desperately needing safety improvements for pedestrians. Citizens without vehicle transportation must walk/bike to access jobs and goods/services and this corridor consistently sees accidents involving pedestrians. There is no continuous sidewalk and no pedestrian signals at the intersections of Flowing Springs Rd/E. Washington St, E. Washington St. and Jefferson Terrace Rd, nor at the intersection with Patrick Henry Highway despite a growing number of citizens needing to cross from one side to the other in this area. Currie Rd. to Washington St. in another stretch identified by public comment that absolutely needs to have a pedestrian/bicycle pathway. Especially with the news that Martinsburg has successfully acquired the land easements necessary to connect the Route 9 pedestrian trail with their downtown, it makes sense to complete this trail on the Ranson/Charles Town end to create a continuous active transportation trail. Overall, I would like to see Active Transportation promoted across Jefferson County. With the immense number of new homes being built, we will soon see our roadways become more dangerous and congested. Giving people safe alternatives to driving will be paramount. Loudoun County has done an excellent job of incorporating linear trail systems, which is something I would like to see Jefferson County and the HEPMPO consider and incorporate into their plans. Complete Streets for everyone should be a high priority across the county and region. J107.0 which includes access management improvements to WV 115 is a high priority especially due to the 400+ new homes being built in the new Kings Crossing subdivision. An EPTA bus route along Rt 115 to Mission Road should also be considered. J207.0 Flowing Springs Road will likewise see massive new development and the creation of new traffic hazards do to the addition of residential entryways to the main road. This project should be moved to Short Term priorities. Projects that should NOT be high priority for our MPO: J312.0 W. Washington St in Charles Town does not need a roundabout. This is a low-speed area and the main cause of minor accidents in the area seems to be due to the frequency of backups cause by the railroad crossings. The amount of industrial truck through traffic needs to be relieved through downtown Charles Town (Washington St) thus a new road is needed which would connect Summit Point Road to Rt340/Berryville Pike, well outside of Charles Town limits. In addition to this yet-unplanned road would be Projects J306.0 and J307.0 which would create a bypass to the northwest. These roads would help alleviate many of the current issues at the Y-intersection of W. Washington St and MLK Jr Blvd. J102.2 US 340 North being widened to 4 lanes seems absolutely unnecessary since any improvements made on the West Virginia or Maryland side will still bottle neck into the two-lane bridges and portion of the roadway in Virginia. Use that \$260million dollars to improve safety on the many roads within the county that are set to see massively increased traffic due to development. As a 20+ year resident of Jefferson County, I feel the focus of the MPO needs to be on increasing active transportation for residents of the area and improving roadway safety, NOT on creating the fastest/easiest transport of freight to areas outside of the region. Movement of freight from warehouses and industrial areas should not come at the expense of the quality of life of citizens,

the environment, or the quaint and historic nature of our communities.

If I could provide a few responses... your comments on pedestrian and bicycle safety (W. Washington St. along US340 and to the WV9 Bike Path) are well said and could help guide work and recommendations in HEPMPO's upcoming Regional Bicycle and Pedestrian Plan work beginning in FY23.

HEPMPO has a resolution of support for Complete Street efforts (link) and participates in State of West Virginia's Complete Streets Advisory Board Meetings (link).

To your comment on the WV51/CR13 area/corridor, the majority of crashes are associated with the intersection itself. Improvements to the intersection could increase safety and operations, as well as provide safer pedestrian accessibility and crossings. Observations of confusion over movements, slopes, sight lines and turning movement angles are documented. Page 56 of our Draft Long Range Plan, Project #J312.0 is described as "Intersection and Ped. Mobility Improvements" and identified in the draft LRTP as a high local priority. This project is on the fiscally constrained project list and we do not explicitly recommend intersection designs.

Project #207.0 is on our fiscally constrained project list and new improvements most likely are coming sooner with the future development of the new Shepherdstown Elementary School/ campus.

Project #J102.2 has a high ranking as our model weighted results from our public survey placing the highest priority on increasing safety and reducing congestion. While this project is unfunded, WVDOT recently completed an operational improvements study through this corridor that sought recommendations to utilizing the existing right-of-way: link. The Operational Improvements were identified as an \$11 m General Obligated Road Bond project from 2018.

5/17/22

On behalf of numerous residents of Western Charles Town, and southwestern Jefferson County, and in preparation for the county-wide briefing, please accept the following two requests (non-FOIs) specifically regarding HEPMPO.

1) As HEPMPO has issued the Long-Range Transportation Plan (LRTP). Please provide a copy of the specific document (paper or email) that HEPMPO received from the West Virginia Department of Transportation, designating the inclusion of, or the official selection of Alternative #1, the roundabout option (one of three proposed options in the "WV 51 Feasibility Study, found at https://www.hepmpo.net/studies) into HEPMPO's Long-Range Transportation Plan (LRTP). This project has the ID# J312.0 as referenced on Page 56 of the attached LRTP. It is estimated to cost \$5,816,000.

2) Name of the federally department and sub-entity that designated HEPMPO as a federal regional transportation planning body.

Thank you for reaching out and for your interest in regional transportation planning issues.

Part of your first question was addressed in our prior communication contained in the attached email dated May 6, 2022.

To be clear, no one from WVDOT has ever communicated to HEPMPO a preferred alternative from the three identified in the 2021 WV51 Feasibility Study. As you referenced, the planning project #J312.0 is listed on page 56 with a project description: "Intersection and Ped. Mobility Improvements.' No alternative from the 2021 WV51 Feasibility Study has been selected by either WVDOT or HEPMPO. As concluded at the end of the 2021 WV51 Feasibility Study, all three alternatives were recommended to move forward in the NEPA process. Here is a link explaining more about this: https://www.fhwa.dot.gov/ federal-aidessentials/catmod. cfm?category=environm.

To your second question, HEPMPO was established following the US Census designating the greater Hagerstown region as an urbanized area. The creation of MPOs was mandated by the 1962 Federal-Highway Act to carry out the metropolitan planning process. Attached is the July 1996 MOU creating our agency. We report our planning activities ultimately to the Federal Highway Administration and Federal Transit Administration.

6/1/22



## City of Charles Town

101 East Washington Street, P.O. Box 14, Charles Town, WV 25414 Phone: (304) 725-2311 ♦ Web: www.charlestownwv.us

#### VIA E-MAIL AND FIRST-CLASS MAIL

May 17, 2022

MAYOR Robert M. Trainor

> CITY COUNCIL

**HEPMPO Office** 

33 W. Washington St., Suite 402,

Hagerstown, MD 21740

mmullenax@hepmpo.net

James Kratovil

Re: Comments for the Draft Long Range Transportation Plan – Direction 2050 Elizabeth Ricketts

Jeff Hynes

Kevin Tester

Jean Petti

Julie Philabaum

Micheal George

Rikki Tnyford

City Clerk Todd Wilt

Dear Mr. Mullinax, Interstate Council, and Technical Advisory Committee,

The City of Charles Town (City) submits the following for your consideration:

Project ID J308.0 – The intersection of Augustine Ave, Huyett Rd, and US-340/Berryville Pike is a high priority for the City. Several deadly accidents and many more minor accidents have occurred at this busy intersection over the past several years. The rapid expansion of the Huntfield neighborhood, proximity of Washington High School, as well as additional housing developments on Augustine Ave and the planned opening of a convenience store/gas station has exacerbated an already dangerous intersection that requires positive action sooner rather than later. We recommend/request that correcting this intersection and its associated safety issues be given your highest priority.

Project J312.0 - The intersection Martin Luther King Jr. Blvd and W. Washington St. The WV-51 Feasibility Study final report produced by Carpenter-Marty Transportation, presented 3 alternatives for improving this intersection, which is made more complicated by two very active Norfolk Southern railroad crossings approximately 1700 and 1100 feet to the west of the "Y" intersection of Martin Luther King Jr. Blvd and W. Washington St. with about only 1050 feet between the crossings. One alternative stated in the report included the creation of a roundabout at the "Y" intersection, which based on feedback from downtown businesses, residents along Martin Luther King Jr. Blvd, Washington St, and Summit Point Rd, is not in the best interest of the City or the residents. Primarily because the alternative does not address the heavy volume of daily truck traffic that passes through the downtown corridor of Washington St. An alternative project, although not currently funded, could be the proposed creation of a two-lane roadway - Projects J306.0 and J307.0 - which would likely change the current needs at the existing Martin Luther King Jr. Blvd and W. Washington St intersection.

Another concern with the J312.0 project is the proposed creation of a bike lane as part of "pedestrian mobility improvements." While the City is in favor of this general initiative, studies referenced by the Metropolitan Planning Organization state that many accidents and resulting injuries occur where signs encourage bicycling but where the roadway offers no buffer or protection. Since there is no designated bike lane beyond the "Y" intersection

on either Washington St/Rt51 or Summit Point Rd, the City, for safety reasons, is not in favor of creating bike lanes in this area.

The City of Charles Town looks forward to more closely partnering the Hagerstown/Eastern Panhandle Metropolitan Planning Organization for a more coordinated approach to our regions many transportation challenges.

Thank you for your time and consideration of these comments and for your dedication to planning a safe, secure and efficient transportation system in our region.

Sincerely,

Robert M. Trainor

Mayor

cc: Jefferson County Commission, WV City of Ranson, WV

#### **Articles**

## HEPMPO seeks public priority input for upcoming long range transportation plan

By Breanna Francis bfrancis@journal-news.net Jun 8, 2021



Matt Mullenax of HEPMPO speaks during an presentation in Ranson in 2019.

Journal file photo

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 ${\tt MARTINSBURG-The\ Hagerstown-Eastern\ Panhandle\ Metropolitan\ Planning\ Organization\ (HEPMPO)}$ is seeking the public's input through the end of June regarding citizens' various transportation needs and priorities in the region as it begins the process of creating its next Long Range Transportation Plan.



Most Popular



Berkeley Co. Schools approves 2022-23 calendar

Q

- · Berkeley Co. Schools Superintendent announces retirement
- · Kennedy James Lopez
- Deborah C. Cookus
- · Martinsburg woman alleges unlawful arrest by Eastern Panhandle Drug and Violent Crimes Task

According to Matt Mullenax, executive director of the HEPMPO, the organization is tasked with creating a detailed action plan every five years, which covers projects to be addressed during that span of time and can cover any number of environmental, economic and quality-of-life issues as it pertains to transportation in the area.

"The Long Range Transportation Plan is something that every metropolitan planning organization is required to create and update every five years to ensure that the needs of the community are being identified and addressed as necessary," Mullenax explained. "There are roughly 400 MPOs in the nation who all work to address their own unique transportation needs in metropolitan areas identified by the census, and ours is responsible for Berkeley, Jefferson and Washington counties."

Mullenax explained that each plan, as it is mandated in the Fixing America's Surface Transportation Act, is meant to cover several components of transportation expansion in the areas served, including traffic safety in the region, congestion issues, land-use priorities and economic and environmental prosperity.

As well as utilizing public input to judge local transportation needs, Mullenax said the group also looks at population projections for the area, existing transportation conditions and the group's forecasted revenue for both maintaining existing projects and paying for upcoming expansion efforts.

Mullenax said the goal is to address priorities and needs as they arise and change, all in hopes of supporting the region's continued growth.

"We released a public survey last week, and we've already had 189 responses," Mullenax said. "Not only are we looking to see what people's written regional priorities are when it comes to transportation, but we also have an interactive map that allows people to zoom into different areas and pinpoint exact locations of issues in their communities. We've also included an entire section that is trying to understand the travel impacts of COVID-19, including its impact during the pandemic, as we are now coming out of it and so on."

Mullenax said any and all input is welcome and can address any number of things, from major transportation issues - like roadways, freight travel and roadway expansion needs in heavily congested areas — to smaller, quality-of-life transportation issues — like street lighting and the general surface condition of roads in the area.

In addition to the public input survey available currently, Mullenax said the HEPMPO team would be conducting intercept surveys in which team members would go to historically underrepresented areas of the counties they serve to hear input regarding these populations' needs and properties in hopes of ensuring everyone's concerns are heard and addressed appropriately throughout the plan's creation process

Mullenax said citizens have until June 30 to submit their priorities and concerns via the public input survey available on the group's website at hepmpodirection2050.com. While there, Mullenax said interested parties can submit their email address and phone number to be updated about the plan's progress over the course of its creation, including alerts to upcoming surveys and public hearings.

Following the closure of this survey, Mullenax said the HEPMPO team, along with their advisory committee, as well as city and county planners and engineers, will look at the data gathered, draft an initial Long Range Transportation Plan and once again seek public input on its draft document, to include several public hearings slated to be held in March of next year.



## Hagerstown/Eastern Panhandle transportation group wants to hear public's ideas on roads



Published 9:22 a.m. ET June 14, 2021





U.S. Sen. Ted Cruz leads The People's Convoy at Hagerstown Speedway U.S. Sen. Ted Cruz, R-Texas, rallied The Peoples Convoy at Hagerstown Speedway on Thursday morning and left in the lead truck headed for the Beltway. Dave Rhodes, The Herald-Mail

A regional planning group wants to hear people's views on roads, bike trails and

The Hagerstown/Eastern Panhandle Metropolitan Planning Organization has set up an online survey and three public meetings to get public input as it updates the region's Long Range Transportation Plan.

HEPMPO is a federally mandated transportation planning organization. It helps plan for future transportation needs in Washington County and Berkeley and Jefferson counties in West Virginia.

The online survey asks about road improvements, transit routes, sidewalks, traffic, bike paths, maintenance concerns, accessibility and other issues. It is open until June 30.

People can take the survey at http://metroquestsurvey.com/xm4t4s.

In addition, HEPMPO has scheduled three public meetings to discuss the update and get input. The meetings will be:

■ June 22 from 5 to 6:30 p.m. it the Martinsburg (W.Va.) Public Library.



Interstate 81 - Maryland Veterans Memorial Highway

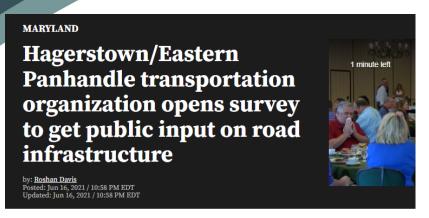
- June 23 from 5 to 6:30 p.m. in the Ranson, W.Va., City Hall.
- June 29 from 4 to 5:30 p.m. at the Washington County Free Library, Conference Room 334, Hagerstown.

A link to the survey may also be found at www.hepmpo.net.

Written comments may be mailed to the HEPMPO office at 33 W. Washington St., Suite 402, Hagerstown, MD 21740 or sent via email to mmullenax@hepmpo.net.

All comments must be received by June 30.

More information on the Long Range Transportation Plan process can be found at hepmpodirection2050.com.

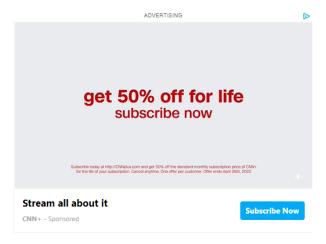




 ${\it HAGERSTOWN, Md. (WDVM)-If you live in Washington, Berkeley, or Jefferson Counties, the local}\\$ metropolitan planning organization wants to hear from you.

The Hagerstown/Eastern Panhandle MPO (HEPMPO) has a survey online until June 30. HEPMPO is a federally-funded organization that oversees long-term infrastructure plans for urbanized areas, and the survey is a routine check into the suggestions and issues residents have regarding the current state of their transportation infrastructure - from roads to sidewalks, to bike paths, and everything in between.

While these ideas will be added to the organization's multi-decade plan, some suggestions could take effect much sooner. According to HEPMPO Executive Director Matt Mullenax, during a recent survey in 2014, many people voiced their concerns about pedestrian safety near Dual Highway. Within a few short years, HEPMPO was able to fix the issue.



"We partnered with the State Highway Administration of Maryland and we did a pedestrian safety study along parts of that corridor. And eventually, that led to SHA developing sidewalks from Cannon to Eastern," said Mullenax.

Several in-person meetings will also be held for those who want to talk in-depth about their issues and suggestions. The scheduled dates and times of these meetings are as follows:

- June 22 from 5 to 6:30 p.m. it the Martinsburg (W.Va.) Public Library.
- June 23 from 5 to 6:30 p.m. in the Ranson, W.Va., City Hall.
- June 29 from 4 to 5:30 p.m. at the Washington County Free Library, Conference Room 334, Hagerstown.

According to Mullenax, the survey should take less than 30 minutes.



Public Meeting Sign-In Sheet

Martinsburg, WV

		•
Name	Organization	Email
STEVE PEARSUR	INDEPENDET OBSERVER	FOITORO OBSERVAN. COM
		WELLET IN OBSERVATION



## **DIRECTION**

Long Range Transportation Plan Public Meeting Sign-In Sheet

5/4/22

Washington Count

Danderson Cransonux, y S



		4
Name	Organization	Email
JM BENDER	CITY FINE	JBENDERE HAGERSTOWNMD ORG



# APPENDIX E COORDINATION STRATEGIES

There are several general coordination strategies that can ultimately improve transit services in the HEPMPO Region. The following presents appropriate strategies that can be implemented within the region, and the timeframe in which they could be implemented.

#### COORDINATION STRATEGIES FOR TRANSIT SERVICE

Coalition
-----------

A coalition is a group of agencies and organizations that are committed to coordinating transportation and have access to funding. The coalition should include local stakeholders, providers, decision-makers, business leaders, Councils of Government, users, and others as appropriate. The coalition can be either an informal or formal group which is recognized by the decision-makers, and which has some standing within the community. Coalitions can be established for a specific purpose (such as to obtain specific funding) or for broad based purposes (such as to educate local communities about transportation needs).

	<u> </u>
Benefits	<ul> <li>Develops a broad base of support for the improvement of transit services in the region.</li> <li>Allows the coalition to speak with the community and region's decision-makers, thereby increasing support for local funding.</li> </ul>
Implementation Steps	Impacts of new developments on current roadway and infrastructure capacities.
Timeframe	1 to 3 years. Developing a coalition earlier may assist with the recovery from the on-going COVID-19 pandemic, as new funding possibilities and local or regional needs may be identified.

#### **Common Fare Instruments**

Common fare instruments between agencies in a single region maximize simplicity in using multiple transit services. This will become especially important when service between Martinsburg and Williamsport is implemented, as riders will now be able to transfer between two separate transit systems. While Washington County currently utilizes electronic farecards, EPTA does not. EPTA should investigate adopting an electronic farecard system compatible with the Washington County system in order to allow smooth and simple transfers between the two systems. Coordination with MTA should be undertaken as well to allow for seamless transfers to MTA services in the region, including MTA Route 991 and the MARC Brunswick Line.

Benefits	Allows riders to use a single farecard for travel in all three counties.
Implementation Steps	<ul> <li>Investigate feasibility of installing fareboxes with farecard reading capabilities on EPTA vehicles connecting to Washington County.</li> <li>Purchase and install new fareboxes and farecards.</li> </ul>
Timeframe	5 years

## **COORDINATION STRATEGIES FOR TRANSIT SERVICE (CONT.)**

## **Joint Planning and Marketing**

This level of coordination involves agencies working cooperatively with either other similar agencies or a local provider in order to make known the needs of their clients and become involved in the local planning and marketing of services. For example, several local human service agencies may meet with local transit planners in an area to develop operating and marketing plans which attempt to meet the needs of the agencies' clients.

Benefits	<ul> <li>Reduces the need for expensive planning documents for each transit agency.</li> <li>Allows for more complex coordination in capital development and operational functions.</li> <li>Reduces the duplication of service among the coordinating agencies.</li> </ul>
Implementation Steps	<ul> <li>The coordinating agencies should meet with regional transit and transportation planners to develop a scope of work for the planning process.</li> <li>The scope of work should identify the goals and objectives.</li> <li>A timeline should be developed for the completion of the planning document.</li> <li>The planning and marketing documents should develop recommendations for making decisions regarding operations, services, capital, funding, coordination, and administration.</li> </ul>
Timeframe	1 to 3 years

One-Call Center	
A shared informational telephone line provides potential users with the most convenient access to information on all transportation services in the area.	
	Reduces administrative costs for the participating agencies.
Benefits	Provides the first step to centralized dispatching.
	Streamlines the information sharing process, thereby improving customer service.
	<ul> <li>The agencies need to meet in order to determine which agency will house the call center, how the call center will be funded, and what information will be provided to the customer.</li> </ul>
Implementation Steps	Set up the telephone line and purchase the needed communications equipment.
	<ul> <li>Develop a marketing brochure that details the purpose of the call center, hours of service, and telephone number.</li> </ul>
Timeframe	5 years

## **COORDINATION STRATEGIES FOR TRANSIT SERVICE (CONT.)**

Contro	acts fo	r Servi	ce

Contracts for service are created with another human service agency or a public provider to provide needed trips. This can be done occasionally on an as-needed basis or as part of scheduled service. One example is a local Head Start contracting for service with a local public transportation provider. The contract revenue can then be used as local match for the local public transportation provider using the same drivers and vehicles as used previously. Many times the drivers are also Head Start aides or teachers.

	, ,
Benefits	<ul> <li>Increases the amount of local match that can be used to pull additional state and federal funding for transit services into the region.</li> <li>Reduces the duplication of transportation services in the region, thereby creating an economy of scale and improving the overall transit performance level.</li> </ul>
Implementation Steps	<ul> <li>The agencies should meet to identify the needs and capacity of the contract parties.</li> <li>Develop a contract that details the responsibility of each party.</li> </ul>
Timeframe	3 to 6 years

## **COORDINATION STRATEGIES FOR TRANSIT SERVICE (CONT.)**

## **Joint Planning and Marketing**

This level of coordination involves agencies working cooperatively with either other similar agencies or a local provider in order to make known the needs of their clients and become involved in the local planning and marketing of services. For example, several local human service agencies may meet with local transit planners in an area to develop operating and marketing plans which attempt to meet the needs of the agencies' clients.

Benefits	<ul> <li>Reduces the need for expensive planning documents for each transit agency.</li> <li>Allows for more complex coordination in capital development and operational functions.</li> <li>Reduces the duplication of service among the coordinating agencies.</li> </ul>
Implementation Steps	<ul> <li>The coordinating agencies should meet with regional transit and transportation planners to develop a scope of work for the planning process.</li> <li>The scope of work should identify the goals and objectives.</li> <li>A timeline should be developed for the completion of the planning document.</li> <li>The planning and marketing documents should develop recommendations for making decisions regarding operations, services, capital, funding, coordination, and administration.</li> </ul>
Timeframe	1 to 3 years

One-Call Center	
A shared informational telephone line provides potential users with the most convenient access to information on all transportation services in the area.	
Benefits	<ul> <li>Reduces administrative costs for the participating agencies.</li> <li>Provides the first step to centralized dispatching.</li> </ul>
	Streamlines the information sharing process, thereby improving customer service.
Implementation Steps	<ul> <li>The agencies need to meet in order to determine which agency will house the call center, how the call center will be funded, and what information will be provided to the customer.</li> <li>Set up the telephone line and purchase the needed communications equipment.</li> <li>Develop a marketing brochure that details the purpose of the call center, hours of service, and telephone number.</li> </ul>
Timeframe	5 years

